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Carolyn DeYoung
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BCBS of Montana

Robert Ward
Enterprise Rent-A-Car

Rosie Walsh
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Gary Willis
Shodair Hospital

Roxanne Bullard,
Helena JSWC

Carol Rule
JSEC Coordinator.

Mary Anderson
Darlene Chamberlin
Helena High School

Rae Lynn McNellis
Helena IR

Larry Westfall
L&S Team Builders

Dave Morey
Director OPA

Pat Roth
Glacier Corporation

Kathy Ernst
KTVH

Kelly McArdle
UMHCT

Kelly Chapman
S.A.F.

Marie Rauch
P.A.L.

Linda Howard
Southwestern MT Radio

Brian Elliot
Ross Dress for Less

Tiffany Sauer
Spring Meadow
Resources

SPF Gary Pearson
U.S. Army

Jean Braun
Capitol High

Susan Pesta
WestMont

Web Brown
MT Chamber Foundation

**Helena JSEC Meeting Minutes
Tuesday, April 18, 2006, 3:00 P.M.-5:00 P.M.
Helena Job Service Workforce Center**

Members Present: Carolyn DeYoung, Carol Rule, Roxanne Bullard, Dave Laber, Kay Strayer, Rae Lynn McNellis, Louis Mikesell, Robert Ward, Linda Howard, Pat Roth, Web Brown, Kelly McArdle

Guest Speaker: Jim Nys, PHR, Personnel Plus! Consulting Services, Inc.

1. **Introductions/Member Updates:** All introduced themselves and the companies or agencies they represent.
2. **Approval of March 15, 2006 Meeting Minutes:** Carolyn asked for a motion to approve the minutes, a motion was made, seconded and all were in favor.
3. **Manager's Report:** In addition to the Manager's report, Rox had some good news. Rox has been filling 2 grade 12 positions on a temporary basis, which are Bryan Bird and Joe Hubber. Rox just got permission to fill both the temporary 12's permanently. She also got permission to fill our last permanent grade 9 position, vacated by Robin Peery, with another grade 12. We will also be able to keep our temporary grade 9 position.

Rox also reported that Kay will be acting as Carol's back up for the JSEC Committee and both will be attending meetings.

4. **Financial Report:** Robert reported that we have \$771.86 in the Mike Bullock Scholarship Fund and in the JSEC Account, \$4,203.54. The Treasurer's report was accepted.
5. **Mike Bullock Scholarship Update:** Carol reported that we have received 4 scholarship applications to date. She did contact the schools regarding an extension of the deadline to May 1, 2006. She also reported that she informed Darlene Chamberlin that her daughter was eligible to apply. She has references for 2 additional applications, but has not received the applications yet.

Carolyn asked if anyone would like to assist with reviewing the scholarships. Louis volunteered if available, also Robert and Kelly McArdle. Carolyn suggested that copies of the applications be made and provided to the

Scholarship committee when all the applications are in. Carol reminded everyone that we would want to complete the process as soon as possible so that our applicants will be eligible to apply for the state scholarship. The tentative timeframe is the first week in May.

6. State Manager's Meeting/JSEC Conference: Carol informed everyone of the state awards nomination process and provided handouts of the criteria. She reported that we have been asked to donate a basket reflecting our area for the silent auction. She asked if anyone had items to donate to be included in the basket. Carol would like them by the 10th so there is time to put the basket together, which she agreed to do along with Rox.

She asked who would like to sell the raffle tickets provided by the state JSEC to benefit the conference. The prizes are a Samsung digital camcorder and a limited edition print called "Residential Bulls," by Artist, Roger Wyant. Several members were willing to purchase or sell tickets. Carolyn reported that the tickets and proceeds are turned in at the state conference. Carol stated that she could get more tickets if needed.

Carolyn reported that she would be attending and looked forward to a good meeting again. Carol stated that Gary is going also.

7. May Meeting Date and Staff Appreciation: Carolyn reminded all that we have moved the Staff Appreciation Luncheon from April to May. Rox reported on when most staff would be here and stated that we would not close the office, but she and Phil would cover downstairs. A discussion followed regarding the best available dates, and the group decided on Wednesday, May 31st from 12:00 to 1:30 P.M. Rox stated that she, Carol, and Kay could put together the luncheon similar to the one we had last year.
8. Hidden Agenda: Carol reported that she had received a letter of resignation from Lee Graham formerly with Mergenthalers. He has accepted a position with Wells Fargo Bank. She will contact him by e-mail at a later time after he has settled in.

Carol also asked if the out of area newsletter summary was a valuable tool. A discussion followed and all agreed that they enjoyed the summary and seeing what the other JSECs are doing.

Web expressed that he appreciates that Job Service very much advocates for the employer, while still assisting employees, which he feels is an important point to remember.

9. Training: Dave introduced Jim Nys who gave us a presentation on things
Job Service Employer Committee

that are of interest in D.C., which congress may be considering and things that may come up in the next legislative session.

Next Meeting
Wednesday, Sept. 20th
3:00 P.M.

Have a great summer!